

Create A District Web Site Without Losing Your Wits

Training for Indiana SWCD Staff

Sponsored by the:



Is your District interested in redesigning a current Web site? Or, are you interested in creating a brand new Web site? If you answered yes to either question, this training is for you.

Using [GreenEarthHost](#) Web site hosting, this training will take you through the administrative site (especially for those of you with a current account) and through the Web site builder program "Sitebuilder." This program is Web based and provides templates to design a Web site. If you currently have a Web site, you will learn how to input your information into the Web-based builder. This program is free with GreenEarthHost, so there are no programs to purchase. It is easy to learn, and will provide a consistent look to your Web site. Computers will be provided at each training.

You do not need to be a current GreenEarthHost account user to take advantage of this training. It will, however, be advantageous if you are thinking of switching to GreenEarthHost or starting brand new Web site using GreenEarthHost since the training uses their version of Sitebuilder.

Program Agenda for each Training Site

9:30 to 11 a.m.	Introduction to GreenEarthHost Administrative Control Panel Discussion on Domain Registration: How to get it and maintain it
11 a.m. to 12 noon:	Introduction to Sitebuilder Web site design program
Noon to 12:45 p.m.:	Lunch
12:45 to 3:30 p.m.:	In-depth Sitebuilder training
Fee:	\$10 per person: includes lunch and handouts

IMPORTANT: If you currently are using GreenEarthHost services, please bring your Control panel USERNAME and PASSWORD. If you do not have one, you will be provided with a temporary username and password to use.

Registration / Dates: Use the fillable PDF form on page 2 to register and [email the form](#) by the RSVP date. Select one training date to attend. Send a check separately (\$10 per person made out to the IASWCD attn. Web training, 225 S. East St., Indianapolis, IN, 46202, and indicate on the check who it is for). Do not mail in the registration form. Email it by clicking on the "submit" button. If you have any problems, call DeeDee Sigler, 317.692.7374 (Mon. - Weds), Jaclyn Casale, 317.692.7325 or Jennifer Boyle Warner, 317.692.7519. Dates are June 21 in Loogootee, Martin County; July 1 in Warsaw, Kosciusko County; and July 8 in Indianapolis, Marion County.

Create A District Web Site Training *Registration Form*



INDIANA ASSOCIATION OF
soil and water conservation
DISTRICTS

First Name		Last Name	
Representing SWCD:			
Do you have a current GreenEarthHost Account ?		Yes	No
		If yes, bring your user name and password with you to the training.	
Job Title:			
Email:		Phone:	
Street Address:			
City:	State:	Zip Code:	
Indicate which training date and location you are registering for below (register for one site only).			
All registrations must be emailed to the IASWCD office using this form. Registration fees must be sent to the IASWCD separately Attn. Web Training, 225 S. East St. #740, Indpls, IN, 46202. Make checks payable to the IASWCD. \$10 per person.			
June 21 Register by June 18		Mon., June 21 , Martin County Learning Center, Lab 104 2264 U.S. 50, Loogootee, IN 47553-5022 http://www.clcinfo.org	
July 1 Register by June 25		Thurs., July 1 , Kosciusko County, Ivy Tech Warsaw Campus, 3755 Lake City Hwy, Warsaw, 46580 http://www.ivytech.edu/southbend/campuses/warsaw.html	
July 8 Register by July 1		Tues., July 8 , Marion County, Indiana Farm Bureau Insurance Building, 225 S. East St., Indpls, IN 46202 Notre Dame Room, 2nd Floor, Enter off of East Street Map to the building Visitor Parking lot.	